

Letter of Acceptance

To: [Name and address of Tenderer]

Regarding: R600 Pewterhole Cross Upgrade - Consultancy Services

Date:

A Dhaoine Uaisle

I refer to your tender for the provisions of consultancy services for the above project dated (the **Tender date**). Terms used in this letter that are defined in the Standard Conditions of Engagement for Consultancy Services (Technical) herein referred to as the 'Standard Conditions' have the same meaning in this letter.

On the basis that the contract formed by acceptance of your Tender will consist of the documents set out below (Note: amend list as appropriate and delete this note before issue), I accept your Tender:

- This Letter of Acceptance
- The Agreement
- The Standard Conditions of Engagement
- The Tender and Schedule Parts A and B appended¹ to this Letter of Acceptance
- Professional Indemnity Insurance Certificate fully completed (MF 2.1).
- Project Brief
- Any content of other documents identified in
- Pricing Schedule
- Service Requirements,
- Declarations and other tender information²

- The following Sub-Consultants Warranty Agreements.

1. Insert Name of Sub-Consultant

¹ Ensure that Schedules are appended to the letter.

² For use in an open procedure.

2. *Insert Name of Sub-Consultant*
3. *Insert Name of Sub-Consultant*
4. *Insert Name of Sub-Consultant*
5. *Insert Name of Sub-Consultant*

■ The following post-tender clarifications:

1. *Insert Details*
2. *Insert Details*
3. *Insert Details*
4. *Insert Details*

This is the Letter of Acceptance referred to in **Schedule A Clause 1.7** of the Standard Conditions.

The Contract Sum is euro [including VAT at standard and zero rates]

Please return to me a copy of this letter acknowledging receipt as indicated below.

Schedule B of the Contract, attached to this letter, specifies whether the duties of Project Supervisor (as defined in the Safety, Health and Welfare at Work (Construction) Regulations 2013 (as amended) (the “**Regulations**”)) are included in the Services. The returned copy of this letter acknowledging receipt is deemed to be written acceptance of those appointments (where applicable) in accordance with Regulation 6 (1) of the Regulations.

Is mise, le meas

Signed _____

On behalf of [*Name of Employer*], duly authorised to accept the Tender

ACKNOWLEDGEMENT

We acknowledge receipt of this letter on _____ (date).

Signed _____

On behalf of [*Name of Consultant*]